



**PENZANCE PRIMARY SCHOOL GOVERNING BODY**

**SCHOOL FEE COMMITMENT FORM – YEAR 2020 (GRADE 1, GRADE 2 & GRADE 3)**

- Note:**
1. This form must be completed in full in respect of each learner and returned to the Finance Office by no later than the 11<sup>th</sup> November 2019.
  2. Delete what is not applicable. If you are unsure if a section applies to you, kindly contact the School prior to completing this form.
  3. Any amendment or deletion is to be initialled by every party signing this document.

**PART A:**

Full Name of Learner: \_\_\_\_\_

1. Full Name of Father/Guardian/Other: \_\_\_\_\_

Residential Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

ID Number: \_\_\_\_\_

Contact Numbers: (w) \_\_\_\_\_  
 (c) \_\_\_\_\_

E-mail Address: 


Marital Status: \_\_\_\_\_

Spouse's Name (if married): \_\_\_\_\_

Antenuptial Contract		Community of Property	
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Initial:



I /We, the undersigned, the Parents / Legal Guardians of the above Learner:

1. Acknowledge my / our indebtedness to Penzance Primary School in the amount of R28,710.00 (Twenty Eight Thousand Seven Hundred and Ten Rand) per learner in respect of "School Fees" for the year 2020;
2. Acknowledge my / our indebtedness to Penzance Primary School for all amounts all existing and future amounts owing to the School, for any cause, in respect of the above named Learner;
3. The liability of the one of us who does sign this Commitment Form shall not be affected or reduced by the failure of the other to sign it;
4. Acknowledge that where this Commitment Form is signed by more than one of us we shall be jointly and severally liable to Penzance Primary School for all amounts owing to the School, for any cause, in respect of the above named Learner;
5. Consent to Penzance Primary School and/or its authorised representatives conducting searches of the records of the various credit bureaus from time to time with regard to my/our credit status;
6. Undertake to pay the School Fees as elected below:  
Kindly indicate your method of payment (tick the appropriate box):

Upfront		Debit Order	
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**Option 1:** Upfront payment of R 27,010.00 (Twenty Seven Thousand and Ten Rand), inclusive of the R1,700.00 discount is payable **on or before 28 February 2020.**

**Option 2:** **Eleven consecutive monthly instalments of R 2,610.00 (Two Thousand Six Hundred and Ten Rand), to be paid by debit order.**

**Debit orders commence:**

- 15<sup>th</sup> January 2020 to 15<sup>th</sup> November 2020
- 25<sup>th</sup> January 2020 to 25<sup>th</sup> November 2020
- 27<sup>th</sup> January 2020 to 27<sup>th</sup> November 2020
- 01<sup>st</sup> February 2020 to 01<sup>st</sup> December 2020

I agree to pay the above instalments by way of debit order and attach the completed Debit order form.

Initial:
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Note: if payment is made directly into the School's banking account, you are requested to forward proof of payment for verification by the School to either:

Fax: 086 635 9505 or  
Email: fouchec@penzance.co.za

Payments made must reflect the 5 digit school fee admin number followed by the Learners name, example: 15734 B. Collin to ensure the payment is allocated correctly (EXAMPLE DO NOT USE)

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Note: Payments are to be made to the following account:

Account Name:	Penzance Primary School
Bank:	Standard Bank
Account Number:	050 318 314
Branch Code:	04 00 26 (Kingsmead branch)
Type of Account:	Current / Cheque
Reference number:	<u>15734 B. Collin (Example, Do not use this admin number)</u>

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#### PART C:

I/we acknowledge having been made aware of the following:

1. Parents who wish to be considered for an exemption against payment of School Fees, as set out in Section 40(1) of the South African Schools Act, 84 of 1996, are required to contact the School and make an appointment with the Finance office.
2. Application for an exemption must be made before the last day of the first school term, unless an extension of the closing date is granted in writing and signed on behalf of the School.

#### PART D:

1. In the event of my/our failure to make timeous and full payment of any amount due by me/us in terms hereof the whole of the outstanding balance of the indebtedness shall then immediately become due and payable.
2. I/we shall be liable for the payment of the Attorney and own client costs (including collection commission and tracing costs) in respect of legal proceedings instituted against me/us by Penzance Primary School.
3. I/We choose as my / our respective domicilia citandi et executandi and the address to which all correspondence with regards to School Fees should be sent to me/us, my/our residential addresses recorded above. A change of this address shall only be effective once written notification thereof has been received by the School.

Initial:
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- 4. No alteration or variation of this Commitment Form shall be of any force or effect unless it is first recorded in writing and signed on behalf of each of the parties.
- 5. No relaxation or indulgence which either party may allow the other in regard to the performance of any of their respective obligations under this Commitment Form shall constitute a waiver of or any way prejudice that party's rights under the Commitment Form.
- 6. In the event of conflict between the provisions of this Commitment Form and any other agreement between the parties pertaining to the same subject matter, this Commitment Form shall prevail.

Signed at \_\_\_\_\_ on this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
Father / Guardian / Other

Signed at \_\_\_\_\_ on this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
Mother / Guardian / Other

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**FINANCE OFFICE USE:**

Received on: \_\_\_\_\_

I confirm that I have received this document and find it to have been completed correctly.

Name: Cheryl Fouche

